



Headteacher – Sarah Coy  
Chair of Governors – Louise Mart in-Young



# Ysgol Craig Y Don School Prospectus September 2023



# Croeso!



## Headteacher's Welcome

Dear Parents and Carers,

Welcome to Ysgol Craig y Don, Llandudno.

It gives me great pleasure to share our school Prospectus for 2023-2024. The aim of this booklet is to provide parents and carers with information about our school and what we endeavour to do for your children.

At Ysgol Craig y Don we aim to provide a happy and caring learning environment where each child is given the opportunity to develop themselves. We provide a broad and balanced education and ensure each child can progress and develop in every way. We support their social, emotional and physical development and wellbeing. We hope you find this a useful guide to our school.

Yours Sincerely,  
Sarah Coy

## Governors

Dear Parents,

May I thank you on behalf of the Governing Body for taking the time to read this prospectus. I hope that it helps you see what we offer our pupils, parents and the wider community. As a school we are very proud of our achievements and the learning opportunities we offer our pupils.

Louise Martin-Young  
Chair of Governors

# Our Vision, Values and Ethos



## Our Vision and Values

Our Values	Our Behaviours
Respect	We will be respectful to ourselves, others, our environment and the views of others.
Creativeness	Our learners are encouraged to be creative and innovative.
Curiosity	Learners are given opportunity to influence their learning in a challenging environment.
Healthy	We support learners to develop confidence, resilience and empathy with a focus on building mental and emotional wellbeing.
Courage	Don't be afraid to take risks in learning, and learn from your mistakes.
Kindness	We promote a caring and nurturing environment at Ysgol Craig y Don.

Ysgol Craig y Don is a primary school in [Llandudno](#), a beautiful coastal town resort known as the “[Queen of the Welsh Resorts](#).” The school, on its current site, was established in 1977 and prides itself on the high standards of teaching and learning attained by pupils and staff. We aim to provide vibrant and relevant learning experiences which will equip each of our pupils for any challenge that the future brings.

Learners at Ysgol Craig y Don are encouraged to become independent learners. Children are valued as individuals and experience a broad and balanced curriculum.



## School Organisation

Ysgol Craig y Don is a large primary school situated in the coastal town of Llandudno in the county of Conwy. We provide learning opportunities for approximately 334 children aged 3-11 years old. We offer Nursery provision, breakfast club and there is a separately run onsite after school club.

### Organisation of Admissions

The admission of pupils to Ysgol Craig y Don is carried out in conjunction with the Local Education Authority (LEA). Information regarding the Admissions policy and procedures can be discussed with the Headteacher. Children are admitted to our nursery class in September following their third birthday. New nursery pupils and parents are invited to school to meet staff and teachers in the term before they start at Ysgol Craig y Don. Parents who wish their children to be admitted at any other stage are welcome to do so by arrangement with the Headteacher.



### School Day:

**Nursery** arrive at 9 and finish at 11:15

**Foundation Phase** arrive from 8:50, to start at 9:00 and finish at 15:00

**KS2** arrive from 8:50, to start at 9:00 and finish at 15:15

**Office hours** 8:30-15:30  
Monday to Friday

Age	Year Group
3-4 year old	Nursery
4-5 year old	Reception
5-6 year old	Year 1
6-7 year old	Year 2
7-8 year old	Year 3
8-9 year old	Year 4
9-10 year old	Year 5
10-11 year old	Year 6



# Curriculum for Wales

## Learning at Ysgol Craig y Don

### The Curriculum

Our curriculum is broad and balanced and suitable for learners of different ages, abilities and aptitudes. It provides for appropriate progression using the Curriculum for Wales Progression Steps, and includes a range of provision to ensure this. We ensure that our curriculum and experiences are relevant and authentic for our learners.

Teachers will facilitate learning by designing, with the learners, fun, Challenging and progressive experiences. Learners will have opportunities to influence their learning and demonstrate pupil voice. Learners will have opportunities to work in ways that enhance their learning and also to present their work in their own unique personal way.

Our Curriculum contains the 6 Areas of Learning and Experience, it encompasses the Statements of What Matters and reflects the Principles of Progression. It includes the required Curriculum elements and encompasses the required Cross-Curricular skills.

## FOUR PURPOSES

### Ambitious, Capable Learner

- Set themselves high standards and seek and enjoy challenge
- Build up a body of knowledge and have the skills to connect and apply that knowledge in different contexts
- Question and enjoy solving problems
- Communicate effectively in different forms and settings, using both Welsh and English
- Explain the ideas and concepts they are learning about
- Use number effectively in different contexts
- Understand how to interpret data and apply mathematical concepts
- Use digital technologies creatively to communicate, and and analyse information
- Undertake research and evaluate critically what they find

### Healthy, Confident Individual

- Have secure values and are establishing their spiritual and ethical beliefs
- Build their mental and emotional well-being by developing confidence, resilience and empathy
- Apply knowledge about the impact of diet and exercise on physical and mental health in their daily lives
- Know how to find the information and support to keep safe and well
- Take part in physical activity
- Take measured decisions about lifestyle and manage risk
- Have the confidence to participate in performance
- Form positive relationships based upon trust and mutual respect
- Face and overcome challenge
- Have the skills and knowledge to manage everyday life as independently as they can

This is me...



...as a person

### Ethical, Informed Citizen

- Find, evaluate and use evidence in forming views
- Engage with contemporary issues based upon their knowledge and values
- Understand and exercise their human and democratic responsibilities and rights
- Understand and consider the impact of their actions when making choices and acting
- Are knowledgeable about their culture, community, society and the world, now and in the past
- Respect the needs and rights of others, as a member of a diverse society
- Show their commitment to the sustainability of the planet

### Enterprising, Creative Contributor

- Connect and apply their knowledge and skills to create ideas and products
- Think creatively to reform and solve problems
- Identify and grasp opportunities
- Take measured risks
- Lead and play different roles in teams effectively and responsibly
- Express ideas and emotions through different media
- Give of their energy and skills so that other people will benefit



# Curriculum for Wales

At Craig y Don we provide children with essential skills in languages and maths skills during the morning sessions, in age and stage related classes and groups.

For the remainder of the day the children experience an Inquiry based model of learning. Inquiry based learning is a process of learning that engages learners by creating real-world connections through high level questioning and exploration. The inquiry based learning approach encourages learners to engage in experiential learning and problem-based learning based on a statement or a question as a starting point. We provide opportunity for an integrated learning approach in the afternoons.

## Developing Pupil Voice

We are developing the ability of the learners to play a central part in the planning of the topics and activities.



When planning, we pay attention to and give opportunities to learn through a range of pedagogies.



# Curriculum for Wales

At Ysgol Craig y Don we aim to enrich the curriculum through authentic and relevant learning opportunities with the following things at the heart of our school.

- **Trauma Informed Schools** – We are working towards being a trauma and mental health informed school. We will support trauma and mental health-informed interventions in school, to enable every child to meet their full learning potential.
- **Health & Well-being** – We regularly use the outdoors to promote well-being activities. We also use the Connect well-being programme and promote the development of a Growth Mindset and positivity.
- **Classroom Cultures** – This includes consistent and calm behaviour, sustainable routines, first attention to best conduct, Scripted Interventions and Restorative Approaches.
- **Inclusiveness** – We are working towards the ALN reform and developing Universal Provision as an inclusive school for all learners.





# Our Staff

## Office Staff

Mrs Carol Walsh – School Support Officer  
Stephanie-Lane Williams – Office Staff

## Meithrin/Nursery Class & Derbyn/Reception Class

Mrs Caroline Mailer Davies – Teacher (Dosbarth Penrhyn) and **Under 5s Lead**  
Mrs Amanda Morgan-Roberts and  
Mrs Bethan Parkes – Teachers (Dosbarth Gogarth)

## Meithrin/Nursery Teaching Assistants

Mrs Eleri Jones – HLT A  
Ms Carol Owen – Teaching Assistant

## Years 1 & 2 Staff

Mrs Eleri Williams – Teacher (Dosbarth Cybi) and **Assistant Headteacher**  
Miss Jane Williams – Teacher (Dosbarth Clwyd)  
Mrs Ana Owen – Teacher (Dosbarth Conwy)

## Year 1 and 2 Teaching Assistants

Mrs Gwenda dos Santos – Dosbarth Conwy  
Mrs Sarah Montgomery – Dosbarth Cybi  
Mrs Marian Owen – Dosbarth Clwyd





#### Years 3 & 4

Mrs Durkin – Teacher (Dosbarth Glaslyn) and **A ssistant Headteacher**  
Miss Zoe Hother – Teacher (Dosbarth Geirionydd) and **ALNCo**  
Mrs Sue-Ellen Jensen – Teacher (Dosbarth Tegid)

#### Years 5 and 6

Mrs Joanne Lewis – Teacher (Dosbarth Wyddfa) and **A ssistant Headteacher**  
Mrs Merian Hughes – Teacher (Dosbarth Tal y Fan)  
Mr Huw Llewelyn Jones – Teacher (Dosbarth Siabod)

PPA Juniors Mrs Louise Davis-Owen

#### Juniors Teaching A ssistants

Mr Andrew Sturdy  
HLT A/ Additional Learning Needs (ALN) : Mrs Pat Davies

#### Leadership Team

Sarah Coy – Headteacher  
Jo Lewis – Assistant Headteacher  
Sophie Durkin – Assistant Headteacher  
Eleri Williams – Assistant Headteacher  
Caroline Mailer-Davies – Under 5s Lead  
Zoe Hother - ALNCo



## Governing Body

Ysgol Craig y Don has a Governing Body established of parents of children who attend the school, teachers from school, a non teaching member of staff, people appointed by the Local Education Authority and people living and working in the community.


Our Governors play an important role and in conjunction with the Headteacher and staff they are involved in;

- Creating and implementing our school vision
- Making and authorising financial decisions
- Forming policies and monitoring the curriculum
- Setting appropriate challenge for the school
- Pursuing the best interests of all children and members of our school community

Governors usually serve a term of four years. The Governing body meets at least once a term. If you are interested in possibly becoming a school Governor please speak to the Headteacher when a vacancy arises.

### Our Governing Body

Mrs Louise Martin-Young – Chair of Governors  
Daniel Wilde - Co-opted Community Governor  
Sarah Coy – Headteacher  
Eleri Williams – Teaching Staff Representative  
Cllr Frank Bradfield – Vice Chair, LEA Governor  
Dr Carolyn Hinds – LEA Governor  
Marian Owen – Support Staff Representative  
Cllr Antony Bertola – LA Governor, Town Council Representative  
Helen Thomas - Co-opted Community Governor  
Rachel Simmonds - Parent Governor  
Gareth Taylor – Parent Governor  
Gareth Jones - Co-opted Community Governor  
Rhiannon Morgans – Parent Governor  
Mel Bloor-Steen – Parent Governor  
Carol Walsh – Clerk of Governors

<p><b><u>Parent Partnership</u></b> We aim to create a meaningful partnership between school and home. During the year parents are invited in to a Parent Partnership meeting to discuss up and coming things in school.</p>	<p><b><u>Safeguarding</u></b> We understand the importance of keeping learners safe whilst in our care and work closely with Conwy services and families where needed. Our staff are trained in line with the 'All Wales Child Protection Procedures'. Full Safeguarding</p>	<p><b><u>Holiday/Leave of Absence Requests</u></b> Authorisation for holidays are not usually granted during school time. The Headteacher has the discretion to grant leave of absence in some circumstances.</p>	<p><b><u>Medicines</u></b> If your child needs medication during the day, you will need to be available to administer it. School staff are advised not to administer medication. Children who need prescription medication such as an Epi-pen or insulin, should contact the school so a medical plan can be drawn up.</p>
<p><b><u>Communicating with parents/carers</u></b> School communicates with parents and carers in different ways such as newsletters, website, Twitter, seesaw, and parents evenings. Parents are invited to a range of events over the year.</p>	<p><b><u>Attendance and Punctuality</u></b> It is important that children are in school on time to access their learning. We work closely with our families to ensure good attendance. In the event of persistent absence or lateness without a reasonable explanation, we will inform our Educational Social Worker.</p>	<p><b><u>Returning to school after illness</u></b> Children returning after illness should be fit to do so and free from infection.</p>	<p><b><u>Sun Protection</u></b> During warm Summer months children should bring with them a hat which they will be encouraged to wear outside. Staff members are not permitted to apply sun cream, so please ensure that this is applied at home before school.</p>
<p><b><u>PTA</u></b> We are very fortunate to have a committed PTA who work hard to hold exciting events for the children in school. If you are interested in volunteering or supporting please see the Headteacher.</p>	<p><b><u>Absences</u></b> If your child is absent please inform the school office by 9.30am via email or phone. You may receive a call from the office on the first day of absence to ask for a reason to ask why your child is not in school.</p>	<p><b><u>Medical</u></b> Pupils entering school for the first time will be given information outlining the involvement of the Health Service. School needs to be aware of medical issues that affect your child in school.</p>	

### Security

The safety of all children and staff who work at Ysgol Craig y Don is paramount. Visitors and late arrivals please use the main entrance in order to sign in. If your child has an appointment during the day, please collect them via the main entrance.

### Health and Wellbeing

Health and wellbeing is very important at Ysgol Craig y Don. We promote positive behaviour management and developing a Growth Mindset. We have staff trained as **Trauma Informed Practitioners**, and offer small groups for wellbeing such as **Emotional Literacy Support Assistants (ELSA)** and **Seasons for Growth**.

### Breakfast Club

All learners are welcome to attend our Breakfast Club which opens at 8:20am. Children are given a choice of healthy breakfast options such as cereals, toast and fruit. Children then go straight to their areas after breakfast club. Please e-mail the school office to register your child for Breakfast Club.

### Extra Curricular Activities

We are very lucky at Craig y Don and have dedicated staff who offer a range of after school clubs. Some of these include choir, netball, and football.

### Pupil Voice

Pupils contribute to the development of their environment and learning and we facilitate opportunities for them to share their views. We also have a range of other opportunities such as the School Council and Young Ambassadors.

### After School Club (Chasebell)

The after school club is located on the school premises and provides daily after school and school holiday care. Opening times are as follows; After school 3pm to 6.00pm  
Holidays: 8.30am to 5.45pm.  
<https://www.childcare-chasebell.com/> Please contact Chasebell directly to register your child.

Please note no dogs are allowed on the school grounds unless they are assistance dogs. Also, please refrain from smoking or vaping on or around the school premises.



### Additional Learning Needs (ALN)

At Ysgol Craig y Don we ensure our learners needs are met through high quality teaching and learning opportunities. Provision provided for our pupils includes differentiation, collaborative group work, individual and small group interventions and reasonable adjustments to enable access to the environment, curriculum and facilities.

### Pupils with disabilities

All pupils are treated as individuals and their needs are catered for accordingly on an individual basis.

### Equal Opportunities

Our school operates a policy of equal opportunities, anti sexism and anti racism. Our curriculum provides a variety of relevant and appropriate strategies which ensure equality of opportunity.

### Behaviour

Our behaviour and relationships policy promotes our three school rules of 'Ready, Respect and Safe'. We support the children to understand and demonstrate these behaviours in all areas of school life. We are developing a school wide behaviour system to promote and reinforce these behaviours and a positive attitude to learning.

We follow a 'Classroom Cultures' approach which promotes consistent and calm behaviour, sustainable routines, first attention to best conduct, scripted interventions and Restorative Approaches.



<p><b><u>School Meals</u></b></p> <p>The School Meals Service provides a range of nutritious and freshly cooked meals. Menus are available on the Conwy County Borough Council website.</p> <p>From September 2023, all school meals are free for all children of primary school age (Reception to Year 6).</p>	<p><b><u>Packed Lunches</u></b></p> <p>Please can we ask that any packed lunches that are brought in to school are in a suitable container and labelled with your child's name. Please provide a bottle of water for your child to take to class, and ensure that in the interest of healthy eating that the food you provide is healthy and nutritious. Please refrain from sending nuts/nut based products to school due to allergies.</p>	<p><b><u>School Uniform</u></b></p> <p>All children are expected to wear school uniform and suitable footwear. Please see the school website/office for more details.</p> <p><b><u>PE and Games</u></b></p> <p>It is important for pupils to wear correct clothing for physical activities. Children should wear dark coloured shorts, a school t-shirt and appropriate footwear. In the colder months the children should wear a tracksuit.</p>	<p><b><u>Health and Safety</u></b></p> <p>The health and safety of our pupils is of the highest priority within our school. Risk assessments and policies help support a safe working environment for all.</p>
<p><b><u>Road Safety</u></b></p> <p>We actively encourage parents/carers and children to walk to school. Children can ride bikes and scooters to school, however we ask that they dismount upon entering the gates, and store them in the areas provided.</p>	<p><b><u>Road Safety (continued)</u></b></p> <p>On collection or drop off, can we politely request that you;</p> <ul style="list-style-type: none"> <li>• Park in an appropriate space</li> <li>• Drive slowly</li> <li>• Be mindful of others on pavements and crossing the road</li> <li>• Refrain from double parking.</li> <li>• Parents/carers are asked to sign the Travel to School Agreement when their child starts school.</li> </ul>	<p><b><u>Head Lice</u></b></p> <p>Head lice can become a real problem in all schools. Cases of head lice should be reported to the class teacher. Advice on treatment is available from the school nurse service. The Health Authority places responsibility for treatment with the parents and carers. We advise you check your child's hair regularly.</p>	<p><b><u>Complaints</u></b></p> <p>Occasionally you may feel the need to complain about incidents or issues that concern you. The school has a complaints procedure for this reason and a copy can be obtained from school.</p>



<b>Dechrau Tymor yr Hydref/</b> Start of the Autumn Term	<b>Teacher Training Days, Friday 1<sup>st</sup> and Monday 4<sup>th</sup> September 2023</b>
<b>Hanner Tymor yr Hydref/</b> Autumn Half Term dates	School opens for pupils Tuesday 5 <sup>th</sup> September School closes for pupils on Friday 27 <sup>th</sup> October.
<b>Diwedd Tymor yr Hydref/</b> End of Autumn Term	<b>Teacher Training Day Monday 6<sup>th</sup> November</b> School re-opens for pupils on Tuesday 7 <sup>th</sup> November. School closes for pupils on Friday 22 <sup>nd</sup> December.
<b>Dechrau Tymor y Gwanwyn/</b> Start of the Spring Term	<b>Teacher Training Day Monday 8<sup>th</sup> January 2024</b> <b>Teacher Training Day Tuesday 9<sup>th</sup> January 2024</b> School re-opens for pupils Wednesday 10 <sup>th</sup> January 2024
<b>Hanner Tymor y Gwanwyn/</b> Spring Half Term dates	School closes for pupils on Friday 9 <sup>th</sup> February 2024 School re-opens for pupils on Monday 19 <sup>th</sup> February 2024
<b>Diwedd Tymor y Gwanwyn/</b> End of the Summer Term	School closes for pupils on Friday 22 <sup>nd</sup> March 2024
<b>Dechrau Tymor yr Haf /</b> Start of the Summer Term	<b>Teacher Training Day Monday 8<sup>th</sup> April 2024</b> School opens for pupils on Tuesday 9 <sup>th</sup> April 2024
<b>Gwyl y Banc/</b> Bank Holiday	Monday 6 <sup>th</sup> May 2023
<b>Hanner Tymor yr Haf</b> Summer Half Term dates	School closes on Friday 24 <sup>th</sup> May 2024 School re-opens for pupils on Monday 3 <sup>rd</sup> June 2024
<b>End of Term</b>	School closes for pupils on Friday 19 <sup>th</sup> July 2024



**YSGOL**  
**CRAIG-Y-DON**

**READY ~ SAFE ~ RESPECT**  
**PAROD ~ SAFF ~ PARCH**

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